Dear friends,

We are writing to give you further information about ILGA-Europe's 2013 conference being held in Zagreb. The theme “Family Matters! Reaching out to hearts and minds” has been chosen on the background of the numerous family related discussions that have taken place in Europe over the past year and the very mixed picture when it comes to realities in different states. A crucial message that ILGA-Europe wishes to convey is that family is not just a conceptual debate for LGBTI people, but rather a debate around real and lived experiences. In this context, it is essential that ILGA-Europe not only looks at legal and political arguments, but also closely looks at how hearts and minds of people can be won. The conference will look at how the community can contribute to educate the wider audience.

This second mailing includes:

- This cover letter, which includes information about important dates and deadlines
- Preliminary Agenda of the Annual General Meeting
- Preliminary Conference Workshop Programme
- Proposals, including:
  - Proposal from UNISON about EU Guidelines on LGBTI Human Rights
  - Proposals for changes to the Standing Orders submitted by the Board
  - Proposal to appoint an auditor
  - Proposal to approve ILGA-Europe’s 2012 audited accounts
  - Proposal to approve ILGA-Europe Strategic Plan 2014-2018
- Report on ILGA-Europe’s finances for 2012
In the pre-mailing and first mailing, we circulated a statement from the Executive Board concerning the details of registration, details of registration of delegates for voting purposes and proxies, selection of conference hosts and guidance for submission of proposals and amendments. Please refer to these for further information.

This year’s Conference will also approve the Strategic Plan 2014-2018 which will result from the consultation process launched in April. The third phase of membership consultation will be launched shortly with a deadline for feedback on 5th September. The final draft of the Strategic plan will be circulated with the Third Mailing.

Future dates that you need to note are:

- **5 September 2013** – Deadline for:
  - for amendments to proposals from the Board
  - for nomination of candidates for the ILGA-Europe Executive Board
  - for nomination for reserve regional representative to the ILGA Executive Board
  - for submission of proposals to host the 2015 conference

- **9 September 2013** – Deadline for registration of conference participants

- **4 October 2013** – Third mailing with final agenda of the Annual General Meeting, including amendments to proposals, names of candidates for the Executive Board, names of candidates for the ILGA Executive Board, candidates for hosting the 2015 conference and the proposed budget for next financial year.

**Annual General Meeting**

ILGA-Europe’s annual conference is also our annual general assembly in which half of the Executive Board, and in which policy and constitutional issues are discussed, that will inform the work of ILGA-Europe for the following years.

**Elections at the conference**

We currently have five people on the Board who are mid-way through their two year term of office. We will therefore have elections for 5 people for 2 year terms.

The one reserve member of the ILGA World board is also up for election for a 1 year term.

We are now calling for nominations to be made according to the guidelines. Nominations should be sent by email to chairingpool@ilga-europe.org. There will also be elections for the reserve European Representative to the ILGA board for a one year period.
Selection of future conference host
This year’s conference will decide on the host for the 2015 annual ILGA-Europe conference. Member organisations interested in hosting the 2015 conference must submit their proposal. Please see the “Guidelines for Member Organisations wishing to host the annual conference” file included in the first mailing and easily found on our website.

Policy and constitutional debates
This year UNISON has submitted a proposal about EU Guidelines on LGBI Human Rights. The Executive Board has submitted two proposals connected to the revisions of the Standing Orders. Please remember that, by the rules, proposals cannot be submitted at the conference (with the only exceptions contained in Standing Order 10).

Streamlining of conference mailing process - important notice!
As in previous years we are again streamlining the conference mailing process: for each of the three mailings, you will receive a notification that the relevant conference information is available at the ILGA-Europe website. All documents will be available at all times on our website at www.ilga-europe.org/conference.

Yours sincerely,

Gabi Calleja & Martin K.I. Christensen
Co-Chairs of the ILGA-Europe Board

All procedural documents and details of how to register for conference are available at www.ilga-europe.org/conference